

LARRY LA GROUE:

Starting responsibilities for current job included:

- **Mowing all grass areas throughout complex**
- **Blowing leaves/debris off walkways and parking lots**
- **Weed eat**
- **Trim shrubbery as needed**
- **Keep drain on F-row clean of debris to alleviate water backup**

Additionally, started clearing out/pruning much of the wooded area and removing dead tree limbs (although this was not included in his job description)

PRESLEY BURNS:

Starting responsibilities for current job included:

- taking care of walkway lights, replacing bulbs as needed
- emptying trash cans (pool, laundry room and mailboxes)
- keep something in planters below the pool and under the sign in the upper parking lot

Currently, in addition to the above, job includes:

- taking care of the floodlights
- taking care of the high pressure sodium lights
- added 10 planters and 11 pots to pool area
- started landscaping on the E-row area adding flower beds and trees (an on-going project)
- added plants and planters to the main walkway area between buildings
- added new bed at the end of the F-row (an on-going project)
- added series of planters along the F-row (an on-going project)
- walk-thru complex each evening to check all lights
- Watering as required all plants throughout complex
- Many of the plants are raised from seedlings to keep cost to a minimum
- Oversee and coordinate special grounds projects with Larry LaGroue

Charles Baird

What I get paid to do...

Create new WebPages

Website maintenance

Add notices to the Bulletin Board

Scan and publish Expense and Budget reports

What I do not get paid to do...

Type and publish meeting minutes

Rate \$40 hr

Typically \$10 a month

Pool Operations

- 1) Daily Ph, Alkalinity, Chlorine Test
- 2) Keep eye on equipment / Good Condition
- 3) Weekly cleaning of Pool, more if necessary
- 4) Monthly / Bi-Weekly tile clean
- 5) Keep traps clean
- 6) Backwash as needed
- 7) Replace light bulb

Wess Shovs